

## **Proposals with computer/laptop and software purchases:**

In order to use agency funds to pay for computers, software and peripherals, specific language needs to be included as part of your proposal budget. The budget and budget justification must explicitly state the reason that your project requires a computer and/or software to complete the project goals. Try to be as specific as possible.

### **Computer Purchase Statement Examples:**

- Funds are requested to purchase an HP Pavillion G7 laptop computer to collect and analyze data while out in the field. This specialized computer is needed in order to run parallel data sets.
- Funds are requested to purchase a Dell XPS 8500 for high-volume data transition analysis.
- Funds are requested to purchase a laptop computer for data collection, analysis and processing while on cruises at sea.

### **Software Purchase Statement Examples:**

- Funds are requested to purchase project-dedicated software licenses for analysis of spatio-temporal datasets as well as processing of vector and raster graphics.
- Funds are requested to purchase Adobe SpeedGrade CS6 to enable graphics output functions for wave-energy modeling.
- Funds have been requested to purchase a computer and therefore funds are requested for general purpose software (Microsoft Office, etc.) as part of the computer purchase (operating system).
- Funds are requested for upgrades to existing software (Office, Adobe, etc.) in order to enhance performance and compatibility.