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Exit Policy for CEOAS computer/email accounts

When someone leaves CEOAS, their computer account will remain active for 90 days from their departure date. If a longer time is required, please send a request to the Dean (mark@coas.oregonstate.edu) asking for an account extension.

If you have any files or email in your CEOAS account that you wish to keep, please copy them off in the next 90 days. After that time, your files will be removed from the system.

If you have a new email address that you want your CEOAS mail forwarded to, send it to support@coas.oregonstate.edu and your account will be set up so that your mail will be forwarded to your new address in addition to a message being sent back to the original sender of the mail informing them that you have departed CEOAS and what your new email address is (assuming you want that information sent out).

If you want to have the forward and/or message reply set up, please email support@coas.oregonstate.edu (including what message you may want for a reply message). After your account is removed, the informational message back to the original sender can't be sent, but any mail sent to your old CEOAS address can still be forwarded to your new address.

For questions email: support@coas.oregonstate.edu